

Job post summary

Date posted: June 22, 2026

Pay: From £14.00 per hour

Job description:**Job Summary**

We are seeking a dedicated and experienced Deputy Nursery Manager to support the leadership and daily operations of our childcare centre. The ideal candidate will possess strong management and leadership skills, with a passion for working with children and fostering their development. This role offers an excellent opportunity to contribute to a nurturing environment that promotes early childhood education and well-being. The Deputy Nursery Manager will assist the Nursery Manager in ensuring high standards of care, safety, and educational quality are maintained at all times.

Duties

- Assist the Nursery Manager in overseeing daily nursery operations, ensuring compliance with all relevant regulations and policies.
- Support the planning and delivery of age-appropriate activities that promote learning, development, and well-being of children.
- Supervise nursery staff, providing guidance, support, and leadership to foster a positive team environment.
- Engage with children to support their emotional, social, and educational needs through interactive play and learning experiences.
- Maintain effective communication with parents and carers regarding children's progress and any concerns.
- Ensure health and safety procedures are strictly followed within the nursery environment.
- Assist in managing administrative tasks such as record keeping, staff rotas, and resource management.
- Support staff training programmes to ensure continuous professional development within the team.
- Contribute to maintaining a welcoming, safe, and stimulating environment for children and staff alike.

Requirements

- Proven experience in nursery or early childhood education settings, with a strong understanding of childcare practices.
- Demonstrable management or leadership experience within a childcare or educational environment.
- Excellent communication skills in English, both verbal and written.
- A genuine passion for working with children and supporting their developmental needs.
- Knowledge of current early childhood education frameworks and safeguarding procedures.
- Valid driving licence is desirable for transporting children or supplies when necessary.
- Ability to work effectively as part of a team while demonstrating initiative and organisational skills.
- Flexibility to adapt to changing priorities within a busy nursery setting. This role provides an enriching environment for those committed to making a positive impact on young children's lives while developing their own professional skills within early childhood education.

Work Location: In person